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# Meeting Details

|  |  |  |
| --- | --- | --- |
| Date | Location | CC |
| 29/1111/2022 09:00 AM | Rachelsmolen R10 Room 2.66 | Project tutor Chua Jessie |

# Invitee table

|  |  |  |
| --- | --- | --- |
|  | **Predicted Role** | **Additional notes** |
| **Mrs. Chua Jessie** | Client |  |
| **Radu Popescu** | Meeting Chairman |  |

# Topics of interest

|  |  |  |  |
| --- | --- | --- | --- |
| # | Title | Summary | Additional notes |
| 1 | Major and minor requirements | In this meeting we need to settle on which minor and major requirements needs to be implemented in this assignment |  |
| 2 | User Requirements Specification (URS) check | Request the client’s opinion about the in-meeting displayed URS |  |
| 3 | Project plan check | Request the client’s opinion about the project plan |  |
| 4 | Asking questions | I have a few questions to ask the client in regards to the logic behind product management |  |